

Noorla Yo-Long – Blue Light Program – General Conditions of Hire

It is the responsibility of each group, supervisor, responsible person to ensure that participants fully understand and follow Noorla Yo-Long's rules and procedures. Each group must have a competent leader/supervisor/responsible person in charge to liaise with Noorla Yo-Long staff. Noorla Yo-Long recommends a ratio of one leader/supervisor/responsible person to ten participants. (1:10). The group leader/supervisor/responsible person is responsible for participant supervision at all times.

Noorla Yo-Long staff or sub-contracted outdoor activity providers may instruct, lead, demonstrate or assist in an activity but the group leader/supervisor/responsible person is deemed to be responsible for the overall supervision and safety.

Administration:

1. Account Payments

- Account payments will be within 14 days of services provided
- Payment for participants will be based on the number of participants booked to attend programmed activities, regardless of participants attending on the day.
- Payments made to "Blue Light Outdoor Adventure", PO Box 812, MILLICENT, 5280.

2. Fees

Fee Structure will be in accordance with Noorla Yo-Long fee structure policy.

3. Deposit Payments

Deposit payment will be in accordance with Noorla Yo-Long payment policy.

4. Cancellation's

Cancellation of programs. Deposits are non-refundable.

Cancellation due to climate change conditions, program dates can be re-programmed.

5. Liability

Noorla Yo-Long Blue Light Outdoor Adventure, Blue Light (SA) Inc. and its agents and employee's do not accept liability for any loss or property, damage or personal injury arising from the use of the facilities and activity participation.

6. Consent & Indemnity Forms

All participants must complete and submit the issued Noorla Yo-Long Blue Light Consent & Indemnity Form before participating in any activities.

7. Group Size

A minimum group size is ten participants. If less than ten participants, a set fee structure will apply.

8. Termination of Occupancy

Noorla Yo-Long Program Manager or his appointed employee reserves the right to terminate the occupancy of any person or group without notice for breaching of the *Conditions of Hire*. Campsite staff are authorized to take action as may be necessary for the safe and proper conduct of all participants and campers.

9. Telephones

- Private Calls – Noorla Yo-Long does not provide for private phone calls
- Emergency Calls – Noorla Yo-Long staff are to be informed of any emergency phone calls to be made.

10. Arrival & Departures

Arrangements are to be made with Noorla Yo-Long program manager in respect to arrival and departure times.

Noorla Yo-Long Camp Facilities

1. Toilets & Showers

All toilet and shower facilities are available for use.

2. Cleaning Facilities

Noorla Yo-Long campsite is to be maintained in a clean condition by participants. **Self-catered groups** are responsible for cleaning and maintaining all areas in a hygienic condition. **Bins** are provided for this purpose. **Tent camping groups** are required to maintain the campsite in a clean and hygienic condition at all times.

All facilities (buildings – Kitchen areas – Sheds) must be left in a clean condition as found. Cleaning equipment will be available for clients to bring the facilities up to the clean standard as they found it.

3. Rubbish

All rubbish must be deposited in bins provided.

4. Buildings & Damage

All buildings and internal fixings are to be treated with respect. Any damage, breakages and losses to Noorla Yo-Long property is to be reported to the camp manager or staff member immediately.

Any damage, breakages and losses to Noorla Yo-Long property will be the responsibility of the group or individual.

Any damage, breakages and losses to Noorla Yo-Long property will be invoiced to the group hiring the facilities at the time.

5. Building Access

Access will be only permitted to those buildings/rooms/areas that are being hired by the client.

6. BBQ Facilities

BBQ facilities are provided for your use. All utensils will be your responsibility to supply.

Emergency Procedures

1. Emergency Procedures

Signs are positioned throughout the campsite. Campers and participants should make themselves familiar with the emergency procedures and emergency services phone number contacts.

2. Fire Fighting Equipment

Fire extinguishers and smoke detectors are located in buildings. Do not tamper or remove same.

3. Fires

No fires or BBQ may be lit on the property in periods of fire danger.

4. Noorla Yo-Long Bush Fire Action Plan

The Noorla Yo-Long bush fire action plan will be observed.

5. First Aid Equipment

First – Aid is the responsibility of campers/participants. All staff members engaged in activities with participants will be in possession of a first aid kit.

Meals

1. Meals

No meals are provided at Noorla Yo-Long unless pre arranged.

Safety Management

It is the intention of the Noorla Yo-Long Blue Light program to safely manage all its activities and to comply and meet industry safety standards

Programs and activities are only available with approval prior to arrival at the Noorla Yo-Long campsite. Noorla Yo-Long provides specialist equipment for educational learning. Activities include low ropes course, high ropes course, abseiling, initiative ground level activities. Trained staff will be provided to facilitate the running of its activities. When Noorla Yo-Long staff, including sub-contracted activity providers, demonstrate, lead, instruct or facilitate an activity they will take responsibility for the technical skills and related safety of the participants. Group leaders, supervisors and teachers are responsible for the supervision and behaviour at the activity, to and from the activity and for those participants awaiting their turn.

Noorla Yo-Long staff and sub-contracted activity providers will assume first aid responsibility while the participants are undertaking specialist activities under their control.

No specialised activities are to be undertaken without the prior approval of the Noorla Yo-Long program manager.

1. Teachers & Group Leaders

Teachers and Group Leaders must ensure that participants under 18 years of age have the appropriate parent/guardian consent to attend and participate in Noorla Yo-Long programs and that each participant has completed a health/medical information form.

2. Participant Behaviours

Noorla Yo-Long's Student Safety Management policy will apply.

Camp Site Environment

1. Vehicle Parking

Vehicle parking is strictly at owner's risk and within the areas as identified.

2. Speed Restrictions

Speed restrictions apply and are strictly enforced

3. Alcohol/Smoke free environment

All buildings and areas on the campsite are alcohol and smoking free.

4. Restricted Areas

Workshops, Sheds, Administration Areas, Storerooms and Surrounding Properties are restricted areas. Other areas including work sites, caves, cliff face's high ropes course, abseiling tower and initiative activities are restricted areas and "out of bounds", as directed by staff members and the program manager.

5. The Environment

Noorla Yo-Long is a sanctuary for flora and fauna. No participant, camper is permitted to bring firearms, animals or pets unless pre-arranged by the program manager onto the Noorla Yo-Long site. No person is to disturb the natural environment. Care and common sense is to be taken when approaching campsite animals.

Please don't hesitate to contact the program manager if you require any further information.

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