



Risk Management Plan Introduction

Welcome to the Noorla Yo-Long Program's Risk Management Plan

This information has been designed to provide you with current information regarding the Noorla Yo-Long outdoor adventure programs risk management planning.

The following information has been sourced from the Blue Light Risk Management Guideline Booklet, produced by Blue Light (SA) Inc.

Occupational Health, Safety and Welfare issues are a priority for the safe operation of Noorla Yo-Long's outdoor adventure learning programs. It is every person's responsibility when either facilitating, instructing, participating or supervising on the course that you will observe all relevant safety policies and procedures.

A duty of care arises at all times when Noorla Yo-Long programs are being conducted.

As leaders of groups you need to be aware of the dangers and risks that are likely to face participants involved in any of the activities and take steps to adequately supervise and minimise those risks.

Please take the time to make yourself familiar with the following information that is provided for the safe planning of your Noorla Yo-Long program.

For any further information please do not hesitate to contact the Noorla Yo-Long Blue Light Outdoor Adventure Manager.

This information has been provided by;

**Des NOLL
Program Manager
Noorla Yo-Long Blue light Outdoor Adventure**

Health and Safety Policy Statement

Noorla Yo-Long Blue Light Outdoor Adventure:

- Is totally committed to providing a healthy and safe work place for all employees and participants.
- Will ensure that health and safety considerations are integrated into all activities conducted at Noorla Yo-Long.
- Will comply with the requirements of relevant health and safety legislation.
- Will ensure that all Managers, Staff, Participants, Contractors and Supervisors at all times work in a safe manner and in the safest practicable environment.
- Will ensure that all employee's, participants understand their personal duty to maintain high safety standards in their work practices.
- Recognises the importance of consultation and cooperation in order to effectively implement its health and safety policy.
- Will provide health and safety training for its employees and ensure that this policy is communicated to, and understood by all employees.
- Has developed health and safety procedures to ensure the objectives of this policy are achieved.
- Will review each policy annually as part of continues improvement in all activities.

The Manager of Blue Light Outdoor Adventure – Noorla Yo-Long, shall be the Responsible Officer and as such shall be accountable for the administration and implementation of the Occupational Health, Safety and Welfare Act 1986.

Occupational Health, Safety and Welfare is the responsibility of all employee's and participants.

Safety Management Categories

General Categories of Safety Management

CATEGORY	DEFINITION
Planning	Envisioning the task or activities you intend to pursue or undertake outdoors, the hazards of those tasks or activities, and the measures to best control those hazards or activities.
Training	The effort you take to ready yourself for the environment and the activity required to meet the tasks while you participate in that environment.
Practicing	The effort you take to gain skills to perform those tasks to a competent level.
Adapting	Envisioning "What if", considering backup planning, then using the experience or skills you have gained.

Specialised Categories of Safety Management

CATEGORY	DEFINITION
Good Equipment	Selecting, practice in using, understanding and maintaining the equipment recommended and provided for the tasks of your outdoor educational activity experience.
Good Teaching	The exposure to and demonstrated compliance with the training and advice of a trained competent expert in the task/activity you select. Sincerity is not enough.
Good Facilities	Selecting the outdoor environment where you can perform the intended task/activity with understanding and confidence.
Good Medical Care	A functional awareness of resources for first aid, emergency response, evacuation and medical care of injuries and illness sustained whilst conducting tasks/activities.
Good Teamwork	Relying on and coordinating with all others who share your intentions to gain the benefits and control the risks and hazards of working in the outdoors.

Effective Ways of Reducing Risk

- Having appropriate rules and policies, within the organisation, and for each particular program.
- Ensuring all program leaders know, understand and follow these rules, policies and procedures.
- Having Leaders and facilitators with skills appropriate to the task/activity.
- Knowing the participants, particularly their abilities.
- Ensuring progressive introduction the task/activities involving higher skill and ability.
- Developing safety consciousness.
- Disclosing the risk, to participants, parents, and supervisors.

Risk or Hazard Management Process

